

ST. MARY PARISH LIBRARY BOARD OF CONTROL

March 11, 2025

5:00 P.M.

St. Mary Parish Library – Berwick Branch

3527 Fifth Street

Berwick, LA 70342

Cherie Laiche called the meeting order at 5:00 P.M.

In attendance were Cherie Laiche, Jason Watson, Mary B. Bailey, Don T. Caffery, Carla Davis and Ashton Myers. Absent was Adriane Kramer. The guests in attendance were April Boudreaux, Business Manager and Jeff Legnon, Maintenance Coordinator.

A motion to approve the agenda was made by Mary Bailey and seconded by Karla Vappie. Motion carried.

A motion was made by Carla Davis and seconded by Don T. Caffery to approve the minutes from the January 14, 2025, regular meeting. Motion carried.

There was no public comment.

Financial Reports:

April Boudreaux, Business Manager, presented the budget to actual as of February 28, 2024.

Maintenance Report:

Jeff Legnon, maintenance coordinator, gave an update to the various facility projects that are ongoing. Included in this report is the window replacement in Franklin, roof repairs needed in Amelia and Franklin, completion of the roof updates in Centerville, completion of the bathroom upgrade in Baldwin, progress report of the bathroom update in Bayou Vista, fire alarm installation progress report, repairs needed to the sewer vent in Patterson, progress report on the wall repairs in Franklin, and potential water intrusion issues in Berwick.

New Business:

Ashton Myers updated the board on the plans for the 2025 Summer Reading Program, which will kick off on June 2, 2025.

Ashton Myers informed the board that the library has been selected by the Louisiana Endowment for the Humanities for a \$5,000 grant, which will help offset the cost of the roof repairs in Amelia.

Director's Report:

The migration to the newest version of our ILS system is complete. Majority of the changes affect out cataloging team.

Two long time employees, Debbie Box and Bridgetta Gunner, have retired, effective January 31, 2025.

Spring staff day will be held on March 28, 2025, where staff will complete their ethics and sexual harassment training, as well as receive training for first aid and CPR certification.

The next meeting will be held May 13, 2025.

Ashton Myers reminded the board to complete their sexual harassment and ethics training before December 31, 2024.

A motion was made by Don T. Caffery to adjourn the meeting and seconded by Mary Bailey. Motion carried.

The meeting adjourned at 5:50 PM.