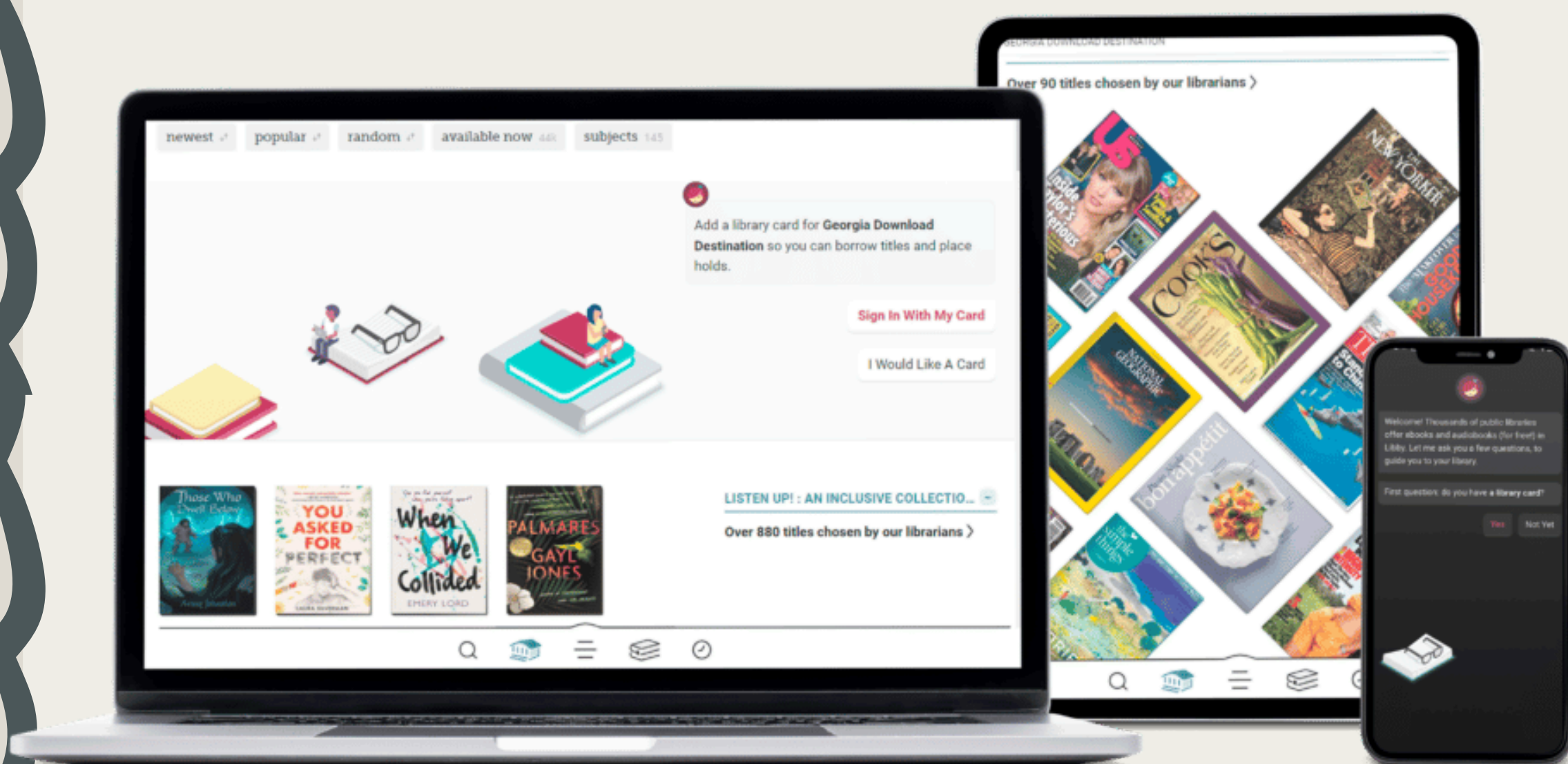




Libby

STEP-BY-STEP GUIDE



Welcome Back LIBBY



St. Mary Parish Library has officially switched from CloudLibrary to Libby! CloudLibrary services will end soon. You can now access all our digital eBooks, audiobooks, and other digital content through the Libby app.

Not sure where to start? We've put together this Libby Guidebook to help you through the transition. Inside, you'll find step-by-step guides covering everything from downloading the Libby app and signing in with your library card to searching for titles, borrowing books, placing holds, managing your loans, and reading on your device.

Kindle users — we've included instructions to help you send eligible Libby books to your Kindle, too!

Take a look through the guidebook and find the instructions you need. And remember, if you need help getting started, your library staff is here to help!

Welcome back to Libby! More books. More listening. More ways to enjoy your library.



Libby.

Getting started with Libby

Enjoy digital books and audiobooks, free with your library card!

Loan Limit: 10

Checkout Period: 7 or 14 days

Hold Limit: 5

1

Install the Libby app for Android, iOS, or Fire tablets from overdrive.com/apps/libby. Or, visit libbyapp.com in your Chrome, Firefox, Safari, or Edge browser.

2

In Libby, follow the prompts to find your library and sign in with a valid library card. The PIN is the last four digits of your library card number.

3

Browse your library's collection, borrow a book or audiobook, or place a hold on a title that's currently checked out.

4

Visit your **Shelf**  to find your borrowed titles..

On your **Shelf** you can:

- Tap **Read With...** to choose whether you'd like to open a book in Kindle (U.S. libraries only) or Libby.
- Tap **Open In Libby** or **Open Audiobook** to start reading or listening in the app.
- Tap **Manage Loan** to see options like **Renew Loan** and **Return Early**.

App Icon Guide:



Search



Library



Menu



Shelf



Tags

Visit your **Menu** to update settings such as Notifications, Accessibility, and more!

Libby is made possible by your local library and built with ❤️ by OverDrive.
For more help with Libby, visit help.libbyapp.com.



Libby.

Getting started with audiobooks

Borrow and listen to digital audiobooks from your library using Libby.

1

Install the Libby app for Android, iOS, or Fire tablets from overdrive.com/apps/libby. Or, visit libbyapp.com in your Chrome, Firefox, Safari, or Edge browser.

2

In Libby, follow the prompts to find your library and sign in with a valid library card.

3

Browse your library's collection and borrow an audiobook.

4

Visit your **Shelf**  to find your borrowed audiobooks. In the mobile app, borrowed titles are automatically downloaded when you're on Wi-Fi, so you can listen while you're offline.

On your **Shelf** you can:

- Tap **Open Audiobook** to start listening in the app.
- Tap **Manage Loan** to see options like **Renew Loan** and **Return Early**.
- While listening, you can set a **sleep timer** ,  change the  **playback speed** , and  **add bookmarks**.

Happy listening!

Libby is made possible by your local library and built with ❤️ by OverDrive.
For more help with Libby, visit help.libbyapp.com.



Libby.

Getting Kindle Books from Libby

With Libby, you can send most books to a Kindle or Kindle reading app.

1

Install the Libby app for Android, iOS, or Fire tablets from overdrive.com/apps/libby. Or, visit libbyapp.com in your Chrome, Firefox, Safari, or Edge browser.

2

In Libby, follow the prompts to find your library and sign in with a valid library card.

3

Browse your library's collection and borrow a book.

To only see books that can be sent to Kindle, tap  , select **kindle** (under "Read With..."), and tap **Show Titles**.

4

Visit your **Shelf**  to find your borrowed titles. From there, tap **Read With...**, then tap **Kindle**. You'll be taken to Amazon's website to finish getting the book.

- If you're signed into your Amazon account, verify the "Deliver to:" device and tap **Get Library Book**.
- If you're not signed into your Amazon account, tap **Get Library Book**, sign in, and choose a device to deliver the book to.

Now you're ready to start reading on your Kindle. Happy reading!

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Libby.

Using Libby with an ereader

You can download Libby ebooks on a computer, then use free Adobe Digital Editions (ADE) software to transfer them to Adobe-compatible ereaders.

Note: *If you have a Kindle or Kobo ereader, ask a library staff member for the guide for those devices.*

1

On a computer, visit libbyapp.com. Follow the prompts to find your library and sign in with a valid library card.

2

Borrow an ebook that supports EPUB or PDF format.

Tip: *Check which formats an ebook supports by clicking the book cover and scrolling down to the "Read With..." section of the title details page.*

3

Go to your **Shelf** , then select **Read With...** next to an ebook.

Note: *If you have a reading preference set, select **Manage Loan**, then **Read With...***

4

Select **Other Options**, then **EPUB** or **PDF**. This will download a file that can be opened in Adobe Digital Editions (ADE).

5

Open the downloaded file in Adobe Digital Editions (ADE), connect and authorize your ereader, then drag the ebook from ADE onto your device. For more help with ADE, visit helpx.adobe.com/support/digital-editions.html.

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Libby.

Finding and tagging titles not offered by your library

Learn how to find and tag titles not offered by your library and get notified if they're added to your library's Libby collection.

1

Tap Search  in the footer, then search for a specific title, author, or series.

2

In the search results, if you see the title you're interested in, and it has a **Notify Me** button, skip to step 5.

If you don't see the title you're looking for, make sure your search has under 100 results. If there are more, try a more specific search (like the book's full title and the author's name).

3

Scroll to the bottom of the search results screen, then tap **deep search**.

4

In the new search results, look for the title you're interested in.

5

Tap **Notify Me**. You'll be prompted to set up a Notify Me smart tag or use one you've already set up.

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For more help with Libby, visit help.libbyapp.com.