



ST. MARY PARISH LIBRARY SYSTEM

Alex Allain-Franklin ♦ Amelia ♦ Bayou Vista ♦ Berwick ♦ Centerville ♦ Patterson ♦ West End-Baldwin

BOARD OF CONTROL

Mr. Don T. Caffery
Mrs. Karla Vappie
Mrs. Mary B. Bailey
Mr. Jason Watson
Mrs. Lucy R. Watson
Mrs. Cherie H. Laiche
Mrs. Carla Davis

Julie W. Champagne, Director

206 Iberia Street
Franklin, Louisiana 70538-4906
Phone: 337-828-1624
Fax: 337-828-2329

St. Mary Parish Library
Board Meeting Minutes
January 17, 2023

The St. Mary Parish Library Board of Control met on Tuesday, January 17, 2023 at the Alex P. Allain Library in Franklin. Karla Vappie called the meeting to order at 5:02 P.M.

Attending: Karla Vappie
Cherie Laiche
Don T. Caffery
Lucy Watson
Carla Davis
Jason Watson, Treasurer
Julie Champagne, Director

Absent: Mary B. Bailey

Guests: Ashton Myers, Business Manager
Daniel Bruce, Cheramie + Bruce, Architects

Motion to Approve the Agenda for the January 17, 2023 Regular Meeting:

- Motion by Mrs. Lucy Watson
- Second by Mr. Don T. Caffery
- All in favor – Motion carried.

Motion to Approve the Minutes for the Regular Meeting on December 16, 2022:

- Motion by Mrs. Lucy Watson
- Second by Mr. Don T. Caffery
- All in favor – Motion carried.

Public Comment:

There was no public comment.

Committee Reports:

There are no committee reports.

Berwick Branch Renovation Update:

Daniel Bruce updated the Board on the progress at the Berwick Branch and answered questions concerning the floating ceiling in the foyer.

Financial Reports:

Ashton Myers presented the budget to actual as of December 31, 2022.

Unfinished Business:

- Julie Champagne presented the job description and advertisement for the Director position.

A.P. ALLAIN MEMORIAL BRANCH	AMELIA BRANCH	BAYOU VISTA BRANCH	BERWICK BRANCH	CENTERVILLE BRANCH	PATTERSON BRANCH	WEST END BRANCH
206 Iberia Street Franklin, LA 70538 337-828-5364	P. O. Box 556 Amelia, LA 70340 985-631-2262	1325 Belleview Drive Morgan City, LA 70380 985-399-9866	3527 Fourth St. Berwick, LA 70342 985-385-2943	P. O. Box 185 Centerville, LA 70522 337-836-1717	P. O. Box 57 Patterson, LA 70392 985-395-2777	P. O. Box 309 Baldwin, LA 70514 337-923-6205



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Motion to Approve the Library Director Job Description:

- Motion by Mrs. Cherie Laiche
- Second by Mr. Jason Watson
- All in favor – Motion carried.

Motion to Approve the Library Director - Announcement of Position:

- Motion by Mr. Don T. Caffery
- Second by Mrs. Lucy Watson
- All in favor – Motion carried.

B. The Board formed a Search Committee for the Library Director position, which consists of Karla Vappie, Mary B. Bailey, and Cherie Laiche.

New Business:

A. The Officer Rotation Schedule was amended to allow Mrs. Carla Davis to become Board Chair in place of Mrs. Jane Luke.

Motion to Approve the Amended Officer Rotation Schedule:

- Motion by Mrs. Cherie Laiche
- Second by Mrs. Lucy Watson
- All in favor – Motion carried.

B. The 2022 Financial Engagement Letter was presented to the Board to be signed by Julie Champagne.

Motion to Approve the 2022 Financial Engagement Letter from Kolder, Slaven & Co.:

- Motion by Mr. Don T. Caffery
- Second by Mr. Jason Watson
- All in favor – Motion carried.

C. Signatory authority on the Library Checking Account will be changed to remove Mrs. Jane Luke and add Mrs. Carla Davis to the signature card.

Motion to Remove Mrs. Jane Luke from the signature card on the Library checking account and add Mrs. Carla Davis:

- Motion by Mr. Jason Watson
- Second by Mrs. Lucy Watson
- All in favor – Motion carried.

D. Ashton Myers discussed upcoming changes to the fee schedule on the Library checking account. The Board discussed moving money into Louisiana Asset Management Pool.

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Motion to Approve the Move of \$2,000,000 into LAMP:

- Motion by Mrs. Cherie Laiche
- Second by Mr. Don T. Caffery
- All in favor – Motion carried.

Director Report:

The Library will begin to move books into the Berwick Branch.

Motion to Adjourn:

- Motion by Mr. Don T. Caffery
- Second by Mrs. Cherie Laiche
- All in favor – Motion carried.

The next board meeting is scheduled for March 14, 2023.

The meeting adjourned at 6:44 P.M.

Respectfully submitted:

Julie W. Champagne

Mary B. Bailey, Chair

Approved March 14, 2023

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